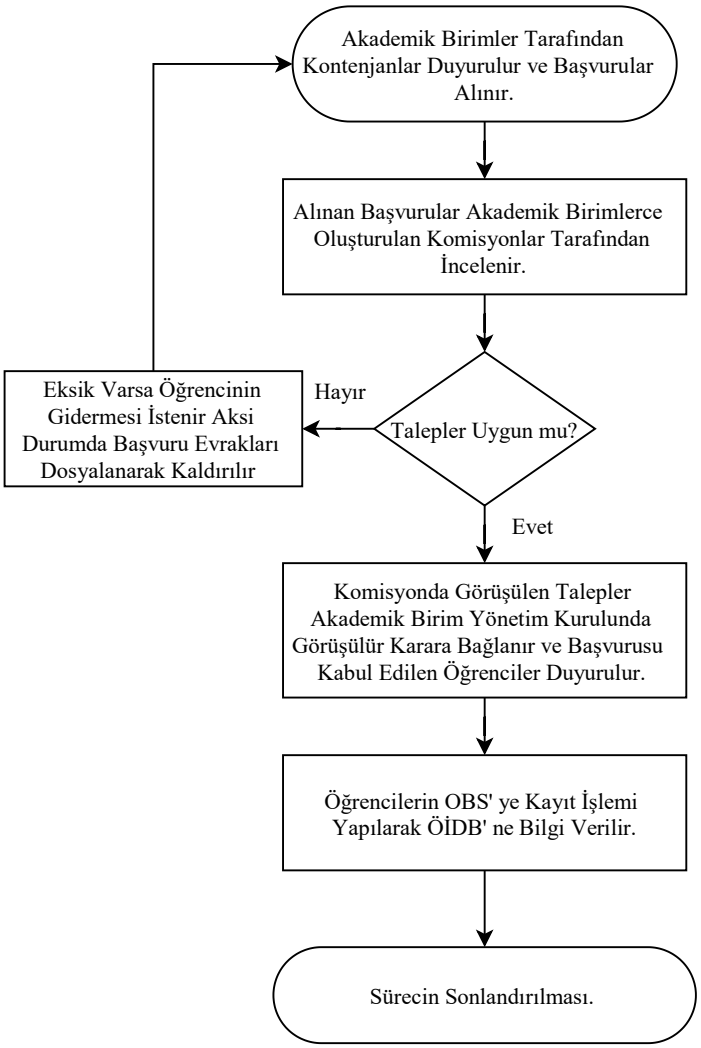Yatay Geçiş Başvuru ve Kabul İşlemleri Süreci