



T.C.

YOZGAT BOZOK UNIVERSITY

DEPARTMENT OF HEALTH, CULTURE AND SPORTS

UNIT ACTIVITY REPORT

2025

TABLE OF CONTENTS

I. GENERAL INFORMATION

A. Quality Policy, Mission, Vision and Values

1. Quality Policy
2. Mission, Vision and Values

B. Authority, Responsibility and Duties

1. Authority and Responsibility
2. Duties

C. Information Regarding the Administration

1. Financial Authorities
2. Physical Structure
3. Areas Used
4. Organization Chart
5. Information and Technological Resources
6. Human Resources
7. Services Offered

II. OBJECTIVES AND GOALS

1. Objectives and Goals Related to the Strategic Plan
2. Basic Policies and Priorities

III. INFORMATION AND EVALUATIONS ON ACTIVITIES

A. Financial Information

1. Budget Execution Results

B. Performance Information

1. Activity and Project Information

IV. ASSESSMENT OF INSTITUTIONAL CAPACITY AND CAPABILITY

- A. Strengths
- B. Areas Open to Development
- C. Evaluation
- D. Suggestions and Measures

INTERNAL CONTROL AND ASSURANCE STATEMENT

I. GENERAL INFORMATION

A. Quality Policy, Mission, Vision and Values

1. Our Quality Policy

Our Quality Policy encompasses the following principles:

- To establish the quality assurance system with the participation of all stakeholders.
- To view the student as the focal point of all processes and activities.
- To aim for the highest level of satisfaction for all stakeholders.
- To support creativity, innovation, and a free academic environment.
- To aim for international success and recognition.
- To pursue the goal of producing up-to-date knowledge and technology for the sustainability of national development.
- To attach importance to social sensitivity and produce social responsibility projects.
- To base operations on regular review and learning.
- To make continuous improvement a habit based on legal legislation and international/national quality standards.
- To attach equal importance to process and outcome in order to achieve all these qualities.

Prof. Dr. Evren YAŞAR

Rector

2. Mission, Vision and Values

Mission: As the Department of Health, Culture and Sports, our mission is to protect the physical and mental health of our students and staff, to offer adequate and high-quality nutrition, housing, health, culture, sports, psychological counseling and guidance services using modern methods in order to turn them into individuals beneficial to society, and to meet their social needs.

Vision: As the Department of Health, Culture and Sports, our vision is to become a leading department equipped with information and technology, efficiently utilizing its resources for students and employees in line with the needs and objectives of our University across all service areas.

Values: As Yozgat Bozok University; *"Justice, Freedom, Tolerance, Productivity, Entrepreneurship, Participatory Approach, Quality Orientation, Environmental Sensitivity, Accountability"* are our core values.

B. Authority, Responsibility and Duties

1. Authority and Responsibility

The organization, management, activities, personnel, authority, and responsibilities of the Department of Health, Culture and Sports, established pursuant to Articles 46 and 47 of Law No. 2547 as amended by Law No. 2880, are determined by the "Implementation Regulation on Medico-Social Health, Culture and Sports Affairs Department of Higher Education Institutions" published in the Official Gazette dated February 03, 1984 and numbered 18301.

The Department of Health, Culture and Sports is tasked with meeting the social needs of students such as protecting physical and mental health, nutrition, working, resting, and spending spare time in accordance with the plans and programs of the Council of Higher Education. For this purpose, within budget limits, it is responsible for opening reading rooms, student cafeterias and dining halls, providing meeting, theater, and cinema halls, sports halls, campsites, and grounds, and taking necessary measures to enable students to benefit from them in the best possible way.

For this purpose, our Department is a health facility for the entire group it serves, and a service unit meeting the social, cultural, counseling, guidance, and sports needs of students. At the same time, applications and research are conducted in this area to support education and training.

2. Duties

To provide services to our university's students and staff to:

- Protect their physical and mental health,
- Meet their nutritional needs,
- Enable them to evaluate their free time according to their interests,
- Improve their psychological and social well-being, enabling healthy development of their abilities and personalities,
- Help them acquire habits of working, resting, and entertaining together.

Our Department carries out its work under a Vice Rector assigned by the Rector and the Secretary General. The main services conducted in the department are as follows:

- Nutrition Services
- Culture Services
- Sports Services
- Social Services
- Purchasing and Accrual Services
- Oral and Dental Health Services

C. Information Regarding the Administration

1. Financial Authorities

Spending Authority	Realization Officer	Property Control Officer	Property Registration Officer
İzzet ÜNLÜ	Sevcan ÜÇ ASLAN Hamza ÇELİK Murat ERBAŞ	Hamza ÇELİK	Sebahattin CANPOLAT

2. Physical Structure

The Department of Health, Culture and Sports serves in the Erdoğan Akdağ Congress and Culture Center. The central dining hall, indoor sports hall, indoor tennis court, indoor football field, outdoor football field, and outdoor tennis court are located within the body of the Department of Health, Culture and Sports.

2.1. Social Areas

2.1.1. Dining Halls

- Number of Student Dining Halls: 15 Units | Capacity: 2,525 Persons
- Number of Staff Dining Halls: 8 Units | Capacity: 430 Persons

Dining Hall Name	Area (m ²)	Staff Capacity	Student Capacity
Central Dining Hall	2,587	170	528
Faculty of Theology Dining Hall	250	50	300
Faculty of Medicine Dining Hall	495	20	145
Akdağmadeni Vocational School Dining Hall	237	-	97
Çekerek Fuat Oktay SHMYO Dining Hall	190	-	64
Sarıkaya FTR Vocational School Dining Hall	280	-	80
Boğazlıyan Vocational School Dining Hall	221	15	80
Yerköy Vocational School Dining Hall	185	-	100
Faculty of Health Sciences Dining Hall	300	-	128
Şefaattli Vocational School Dining Hall	205	-	80
Yozgat Vocational School Dining Hall	485	50	136
Sorgun Vocational School Dining Hall	227	40	108
Faculty of Engineering and Architecture Dining Hall	713	70	484
Faculty of Dentistry Dining Hall	475	15	75
Akdağmadeni SYO Dining Hall	180	-	120

2.1.2. Erdoğan Akdağ Congress and Culture Center

Bozok Conference Hall located in Erdoğan Akdağ Congress and Culture Center has a total seating capacity of 828 audience members including 6 lodges. Additionally, within the center, there is Çapanoğlu Hall with an area of 200 m² and a seating capacity of 174, four 30-person halls each having an area of 69 m², and four 48-person halls each having an area of 96 m². Furthermore, a 1,000 m² exhibition and open event area is available on all floors.

2.1.3. Dining Hall Building Sports Facility

Located on the first floor of the central dining hall building and exclusively serving women, the facility features recreational sports equipment, enabling pilates, step-aerobics, and functional training activities. The simultaneous usage capacity of the facility is 25 people.

2.1.4. Student Community Containers

A total of 11 containers were allocated on August 13, 2025 for student communities. Each container is arranged to include two rooms along with a lavatory and hand-washing area, providing physical working environments.

3. Areas Used

Service Area	Count	Users	Location
Study Office	10	14	Congress and Culture Center
Study Office	7	7	Central Dining Hall
Study Office	1	1	Medico-Social Center
Storage Room	1	-	Congress and Culture Center
Archive	1	-	Rectorate Building
Total	20	22	

3.1. Closed Areas

Building Name	Closed Area (m²)
Erdoğan Akdağ Congress and Culture Center Building	8,100
Dining Hall and Cafeteria Building	6,782
Total	15,382

4. Organization Structure

Rector → Vice Rector → Secretary General → Head of Department

- **Culture and Sports Services Unit:** Student Communities, Social Cultural Activities, Sports Activities
- **Financial Affairs Unit:** Tender / Procurement, Direct Procurement, Fixtures / Stock
- **Nutrition Services Unit:** Dining Hall Services, Canteen & Cafeteria Services
- **Health Services Unit:** Medico-Social Center, Oral & Dental Health Services

5. Information and Technological Resources

Resource Type	Computers Quantity	Resource Type	Other Tech Quantity
Desktop Computer	21	Projector	15
Laptop Computer	15	Printer	19
-	-	Photocopy Machine	2
-	-	Scanner	4

6. Human Resources

In 2025, a total of 22 personnel worked in our Department subject to the Civil Servants Law No. 657, comprising 14 administrative staff, 5 permanent workers, and 3 support staff.

Personnel Class	Total Staff
General Administrative Services	9
Health Services	3
Technical Services	2
Permanent Workers	5
Support Staff	3
Total	22

7. Services Offered

7.1. Nutrition Services: Students and staff benefit from four-course meal menus. Meals are produced via service procurement and prepared under the supervision of a food engineer and dietitian across 15 student dining halls.

7.2. Canteen and Cafeteria Services: Inspection and price determination procedures for 21 canteens are carried out through relevant commissions.

7.3. Student Communities: All activity applications are processed via the Culture and Arts Commission, receiving logistical, promotional, and equipment support.

7.4. Spring Festival: Annual cultural and entertainment events held in May involving student communities, guest artists, and regional institutions.

7.5. Erdoğan Akdağ Congress and Culture Center Services: Hall allocation and event coordination for university and external events, housing the "Youth Office" (Genç Ofis).

7.6. Sports Services: Organization of Sports Festivals, intra-university tournaments, and support for University Sports Federation competitions.

7.7. Social Services: 200 part-time student employment allocations and daily meal scholarship assignments for eligible students.

7.8. Purchasing and Accrual Services: Execution of tenders, procurement, travel allowances, meal card operations, and turnstile management.

7.9. Health Services: Oral and dental treatments including root canals and fillings provided at the Mediko-Social Center.

II. OBJECTIVES AND GOALS

1. Objectives and Goals Related to the Strategic Plan

Code	Strategic Objective / Goal
A1: To increase the quality of education and training	
H1.3	Student motivation and competencies will be increased
A3: To foster an innovative and entrepreneurial atmosphere within the university	
H3.2	Education, training, and other activities aimed at innovation and entrepreneurship awareness will be increased
A4: To increase activities, collaborations, and social responsibility services aimed at social contribution	
H4.1	The number of national and international scientific, artistic, and cultural events organized within the university will be increased
A5: To develop institutional capacity and ensure its sustainability	
H5.1	All requirements of the Internal Control System will be implemented and monitored
H5.2	Qualitative competencies and satisfaction levels of university human resources will be increased
H5.3	A Sustainable Green University Management System will be established
H5.5	Physical areas of the university will be improved

2. Basic Policies and Priorities

- Efficiency, economy, and effectiveness in resource utilization,
- Increasing the quality of service provided within the scope of Nutrition Services,
- Increasing satisfaction in services offered under Social Services,
- Increasing the number of events and participating students under Culture and Sports Services,
- Providing health services in the best possible way within available means.

III. INFORMATION AND EVALUATIONS ON ACTIVITIES

A. Financial Information

1. Budget Execution Results

1.1. Budget Expenditures Overview

Expenditure Type	2025 Initial Budget (TL)	2025 Realized Expenditure (TL)	Rate (%)
Total Budget Expenditures	113,596,000.00	80,020,941.53	70.4%

Expenditure Type	2025 Initial Budget (TL)	2025 Realized Expenditure (TL)	Rate (%)
01- Personnel Expenditures	44,260,000.00	20,678,088.29	46.7%
02- Goods and Service Procurement Expenditures	69,336,000.00	59,342,853.24	85.6%

B. Performance Information

1. Activity and Project Summary

In 2025, **39 new student communities** were established, bringing the overall total to **164 active student communities** with a aggregate total of **10,377 members** and executing **330 events**.

1.1. Event Comparison (2024 vs 2025)

Event Type	2024 Count	2025 Count	% Change
Symposium / Congress	1	1	0.0%
Conference	12	14	+9.5%
Workshop	2	2	0.0%
Panel	2	4	+100.0%
Seminar	1	5	+400.0%
Social Responsibility Project	14	18	+28.5%
Theater	5	10	+100.0%
Exhibition	2	2	0.0%
Technical Visit	20	30	+50.0%
Music Concert / Recital	9	5	-44.4%
Training	6	40	+566.6%
Talk / Interview	5	17	+240.0%
Competition / Tournament	5	10	+100.0%
Others (Summits, Celebrations, etc.)	77	173	+124.6%
TOTAL	161	350	+117.4%

1.2. Key Operational Statistics

- **Meal Services:** 40,052 staff meals and 305,750 student meals served (Total: 345,802).
- **Meal Scholarship:** 725 students received full daily meal coverage in 2025.
- **Dental Health:** 282 patients served in 2025 (+164% increase over 2024).
- **Congress Center:** Hosted 114 major events in 2025.

IV. ASSESSMENT OF CAPACITY & ASSURANCE

A. Strengths

- Inclusion of Erdoğan Akdağ Congress and Culture Center, where social and cultural activities are held, within our Department.
- Presence of highly active student communities with strong motivation to organize diverse events.
- Strong potential and active opportunities for collaboration with external regional stakeholders.

B. Areas Open to Development

- Inadequacy in the total number of administrative and technical personnel.
- Inability to allocate detached operational rooms/study spaces to all 164 student communities.
- Inadequacy of the allocated budget relative to the expanding scale of social, cultural, and sports activities.

C. Evaluation & Measures

Financial adequacy is crucial for sustaining high quality across all service branches of the Department of Health, Culture and Sports. As student activities expand rapidly, budget constraints and staffing shortages must be systematically addressed to avoid service disruptions. Strategic efforts are underway to foster public-private partnerships and enhance external stakeholder involvement.

INTERNAL CONTROL AND ASSURANCE STATEMENT

As the Spending Authority, within the scope of my authority, I declare that the information contained in this report is reliable, complete, and accurate.

I report that the resources allocated to our spending unit from the administration budget for the activities explained in this report have been used effectively, economically, and efficiently; that the internal control system within the framework of my duties and authorities provides sufficient assurance regarding the legality and regularity of administrative and financial decisions and related transactions; and that process control is effectively implemented in our spending unit.

This assurance is based on my knowledge and evaluations as the spending authority, internal controls, internal auditor reports, and information within my knowledge such as Court of Accounts reports.

I declare that I have no knowledge of any matter not reported here that is detrimental to the interests of the administration.
(Yozgat, 30.01.2026)

İzzet ÜNLÜ

Head of Department of Health, Culture
and Sports
Spending Authority